An Ad-Hoc Postgraduate Scholarship is established for a specific purpose and it is intended to be offered to only one student for a specified period of time. An Ad-Hoc Scholarship may be established for one of the following reasons:

(a) To provide full scholarship support for a student;
(b) To provide a partial scholarship which is supplementary to a primary award as a means of attracting high calibre students to a particular research area;
(c) Or as an award to provide continuity of funding for a student for a limited period following the expiry of a primary award.

For additional information on the completion of these forms and to ensure that the proposal meets all regulations and other criteria, please refer to the current Ad-Hoc Scholarship Guidelines available from: http://www.scholarships.uwa.edu.au/staff/forms. It should be noted that a student cannot be offered a scholarship unless they are enrolled or eligible to be enrolled in a postgraduate research course at this university.

INCOMPLETE FORMS WILL BE RETURNED TO SENDER

1. NOMINATION OF STUDENT TO RECEIVE THE SCHOLARSHIP:
   Admission is subject to the approval of the Graduate Research School.

   Full Name: ________________________________ Student ID: ________________

   Proposed Degree:  
   □ PhD (minimum 3 years funding unless prior candidature)
   □ Masters (minimum 2 years funding unless prior candidature)

   Proposed School(s): ________________________________

   Candidature Approved:  
   □ YES □ NO - The student will be required to apply to the Graduate Research School for candidature. Applications for Ad Hoc Scholarships will not be approved unless the student has been accepted for candidature at The University of Western Australia.

   Scholarship Commencement Date/Proposed Commencement Date: ______

   Supervisor: ________________________________

   Supervisor Signature: ________________________________ Date: ______

2. NAME OF PROPOSED SCHOLARSHIP: ________________________________

3. TYPE OF SCHOLARSHIP/S TO BE OFFERED:
   □ Full Scholarship – Can this award be held in conjunction with other awards?
   □ YES □ NO – Please specify reason: ________________________________

   □ Supplementary or Top-Up scholarship (not to exceed 75% of primary award - $19,386pa for APA/UPA in 2015)

   □ Extension of scholarship support (previous awards expired)

4. TENURE: (Only in exceptional cases will a scholarship be approved for less than 2 years for Masters or 3 years for PhD)
   Specify the period of tenure of award: ________________________________

   If less than the minimum tenure, provide reason: ________________________________

   SM Initial _______ HOS Initial _______
5. RESIDENCE QUALIFICATION/ELIGIBILITY:
Is this scholarship restricted to Australian or New Zealand citizens or those who have permanent residence status?

☐ YES
☐ NO – If the scholarship is open to international students, how are the international student tuition fees to be paid?

(If insufficient space, please use “ADDITIONAL INFORMATION” page 3)

6. CONDITIONS AND OBLIGATIONS OF SCHOLARSHIP:
Are there any specific conditions attached to this scholarship?

☐ YES – Please specify:

☐ NO

(If insufficient space, please use “ADDITIONAL INFORMATION” box below)

Will the scholarship holder be under any obligation to the funding organisation? (The student must not be under any obligation or be rendering any service to the funding body or the University to qualify for tax exemption under the Income Tax Assessment Act).

☐ YES – Please specify reason:

☐ NO

(If insufficient space, please use “ADDITIONAL INFORMATION” page 3)

7. BENEFITS PAYABLE: (Stipend rate & Allowance amount)
Please indicate the proposed level of benefits and indexing where appropriate (stipends are paid fortnightly).

☐ Equivalent to an Australian Postgraduate Award or a University Postgraduate Award plus UWA Safety-Net Top-Up Scholarship ($29,000pa in 2015)

☐ Top-Up or Supplementary (please specify amount): $_________ per annum

☐ Other Amount/Rate (please specify amount): $_________ per annum

Only in exceptional cases will a scholarship be approved at a level less than $29,000pa. Supporting documents will be required providing details.

☐ Additional Allowances (please specify amount): $_________ per annum

Purpose of Allowances (eg Travel, Operating Expenses etc):

8. SOURCE OF FUNDING: (Essential information for Research Quantum) Continued on next page.
Please tick ONE BOX and provide ALL required details.

☐ EXTERNAL FUNDING - NEW SCHOLARSHIP AGREEMENT

A written agreement/offer from the funding body providing the following information must be attached:

- Name of funding body (and department if applicable) and person authorising the offer
- Amount and purpose of funding provided
- Duration of funding
- Any conditions attached to the scholarship
- Frequency of invoicing required (to be carried out by GRSO)

(For assistance with Agreements, contact the Research Contracts Lawyer in Legal Services)

Business Unit (To hold new Project Grant): ________________ Project Grant No: NEW – GRSO to open

Proposed PG Manager: ___________________________ Project Grant Title: NEW – GRSO

PG Budget Activity Key: ___________________________ Report Key: ___________________________

Funding Body Name & Section: ___________________________

Funding Body Contact Name(s): ___________________________

Email: ___________________________ Contact Number: ___________________________

Invoicing Address: ___________________________

SM Initial_________   HOS Initial _________
PROPOSAL TO ESTABLISH A POSTGRADUATE AD HOC SCHOLARSHIP

SOURCE OF FUNDING cont:

☐ RESEARCH GRANT - ALREADY SET UP [Fund Group 30 through 55]
   (Attach copy of grant documentation stating the funds can be used for a scholarship)
   Project Grant Title: ________________________________
   Business Unit Number: ____________________________ Project Grant No: ____________________
   Chief Investigator Name: __________________________ Signature: __________________________
   End Date of Project Grant: _________________________ (End date to exceed scholarship completion date).

☐ OPERATING GRANT [Fund Group 10 or 63]
   Business Unit Number: ____________________________ Project Grant No: ____________________
   Grant Holder /School Manager: ____________________ Signature: __________________________

☐ BEQUEST or DONATION GRANT [Fund Group 68 – 72 contact Treasury & Investment if new PG required]
   Business Unit Number: ____________________________ Project Grant No: ____________________
   Grant Holder /School Manager: ____________________ Signature: __________________________

9. ADDITIONAL INFORMATION:
Please use this space for any pertinent information that cannot fit elsewhere

10. AUTHORISATIONS:
The Head of School/Graduate Research Co-ordinator certifies that funds are available for the tenure of the award from the Project Grant nominated on this form. Should the funds not be available at any time during the tenure of the award, the School will guarantee continuance of payment of the stipend for the duration of the scholarship.

Head of School and School Manager certify that funds for this scholarship have not been, and will not be, sought or obtained from the student; family members; friends or associates of the student.

Finance/School/Centre/Faculty/Manager (please print):
Signature: __________________________ Please initial page 1 and 2. Date: __________________

Head of School/Graduate Research Co-ordinator (please print):
Signature: __________________________ Please initial page 1 and 2. Date: __________________

Please forward to: The Graduate Research & Scholarships Office (M358)
The University of Western Australia
Tel: (08) 6488 3738 / 6488 1584
Email: researchschols@uwa.edu.au

Office Use Only
Application Processed Date: ……………………… Scholarships Officer: …………………………………………………